

CARVER COLLEGE

ANNUAL CATALOGUE

1958-1959



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301 SOUTH ALEXANDER STREET
CHARLOTTE 6, NORTH CAROLINA

CARVER COLLEGE



A Two-Year Junior College, under the Charlotte Community College System, offering courses in Pre-Professional Training, General Education, Vocational-Industrial Education, Adult Education, and Community Education

Member of
The North Carolina College Conference
Association of Collegiate Deans and Registrars
American Association of Junior Colleges
American Association of Higher Education

*Accredited by
The North Carolina State Department of Education*

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CHARLOTTE 2, NORTH CAROLINA

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CARVER COLLEGE

Calendar of Events

1958 - 1959

FALL QUARTER

September 17-22	Orientation and Placement Tests
September 23	Registration
September 24	First Day of Classes
October 1	Last Day for making changes in program of Study
November 26-30	Thanksgiving Recess
December 15	Last Day of Classes
December 16-18	Final Examinations
December 18	Orientation and Testing of New Students
December 19-January 4	Christmas Vacation

WINTER QUARTER

January 5	Registration and First Day of Classes
January 12	Last Day for making changes in program of Study
March 13	Last Day of Classes
March 16-18	Final Examinations

SPRING QUARTER

March 18	Orientation and Testing of New Students
March 20	Registration of New Students
March 23	First Day of Classes
March 27-30	Easter Recess
June 2	Last Day of Classes
June 3-5	Final Examinations
June 7	Baccalaureate Exercises
June 9	Graduation Exercises

SUMMER SESSION, 1959

FIRST SUMMER TERM

June 5	Orientation and Testing of New Students
June 9	Registration
June 10	Registration and First Day of Classes
July 14	Last Day of Classes
July 15-16	Final Examinations

SECOND SUMMER TERM

July 16	Orientation and Testing of New Students
July 17	Registration
July 20	First Day of Classes
August 21	Last Day of Classes
August 24-25	Final Examinations

SECOND WARD ACCELERATED HIGH SCHOOL

Calendar of Events

1958 - 1959

FIRST SEMESTER

September 17	Registration
September 24	First Day of Classes
November 26-30	Thanksgiving Recess
December 19-January 4	Christmas Vacation
February 9-10	Final Examinations
February 13	End of Semester

SECOND SEMESTER

February 16	Registration and First Day of Classes
March 27-30	Easter Vacation
June 17, 18, 19	Final Examinations
June 23	End of Semester

SCHOOL OF COSMETOLOGY

Calendar of Events

1958 - 1959

FIRST QUARTER

June 6	Registration and First Day of Classes
July 4	Independence Day Recess
September 29	Last Day of Classes
September 30	Final Examinations

SECOND QUARTER

October 1	Registration
October 2	First Day of Classes
November 26-30	Thanksgiving Recess
December 19-January 4	Christmas Vacation
January 30	Last Day of Classes
February 2	Final Examinations

THIRD QUARTER

February 3	Registration
February 4	First Day of Classes
March 27-30	Easter Vacation
May 29	Last Day of Classes
June 1	Final Examinations
June 7	Baccalaureate Exercises
June 9	Graduation Exercises

CARVER COLLEGE

BOARD OF TRUSTEES

MR. J. MURREY ATKINS, *Chairman*
DR. ELMER H. GARINGER, *Secretary*
DR. ERNEST A. BEATY
MR. THOMAS M. BELK
MR. LINN D. GARIBALDI
MR. JOHN PAUL LUCAS
MR. JOHN A. McRAE, SR.
MR. CECIL PRINCE
MR. ADDISON H. REESE
MR. OLIVER ROWE
MR. SHELDON P. SMITH
MR. ROBERT L. TAYLOR
DR. THOMAS WATKINS, SR.

Administrative Staff

EDWARD HOWARD BROWN *Director*
B.S., Johnson C. Smith University
M.A., Columbia University
Ed.D., Columbia University

ESTHER Y. CARTER *Secretary to the Director*
B.S., North Carolina College

JAMES F. ALEXANDER *Acting Director of Admission and Registrar*
A.B., Johnson C. Smith University
Graduate Study, A. & T. College

JAMES L. DOUGLAS *Bursar*
Carver College

BERNARD L. BROWN *Coordinator of Student Welfare
and Day School Program*
A.B., Johnson C. Smith University
M.A., Columbia University

MARY P. SPIVEY *Coordinator of Accelerated High School
and Adult Education*
B.S., Livingstone College

- EVELYN WILLIS *Coordinator of Testing and Placement*
 A.B., Spelman College
 M.S., Howard University
- LAURA M. BOOTON *Coordinator of Veterans Affairs*
 B.S., Hampton Institute
 Graduate Study, New York University
- DOROTHY R. CRAWFORD *Librarian and Secretary to the Faculty*
 A.B., Knoxville College
 M.S., in L.S., Catholic University
 Further Study, Howard University
- MACK LEE DAVIDSON *Coordinator of Business Administration*
 A.B., Johnson C. Smith University
 M.B.A., Atlanta University
- JACQUELINE A. PHARR *Coordinator of Public Relations*
 B.S., Johnson C. Smith University
 Graduate Study, Columbia University
- DAVID L. HUNTER *Coordinator of Student Activities*
 B.S., Johnson C. Smith University
 Graduate Study, Atlanta University
- ETHEL M. POTTS *Coordinator of Basic Education*
 A.B., Johnson C. Smith University
 Graduate Study, Columbia University
- LORENZO ALEXANDER GEORGE *Coordinator of Audio-Visual Instruction*
 A.A., Carver College
- EDWARD WALKER, JR. *Coordinator of Trade
 and Industrial Education*
 A.B., Hampton Institute
 M.A., Wayne University
 Further Study, Syracuse University
- EMERY L. RANN *College Physician*
 B.S., Johnson C. Smith University
 M.S., University of Michigan
 M.D., Meharry Medical College
- LOUISE S. MEADOWS *Manager of College Book Store*
 A.B., North Carolina College
 Graduate Study, Atlanta University, Pennsylvania State College
- THELMA M. CHISHOLM *Coordinator of Cosmetic Arts*
 A.A., Carver College
 Further Study, Johnson C. Smith University

INSTRUCTIONAL STAFF

College

BROWN, EDWARD HOWARD	<i>Director</i>
B.S., Johnson C. Smith University	
M.A., Columbia University	
Ed.D., Columbia University	
AYTON, NIGEL MELVIN	<i>French</i>
A.B., Howard University	
Certificate de francais, University of Paris	
BOOTON, LAURA M.	<i>Business Administration</i>
B.S., Hampton Institute	
Graduate Study, New York University	
BROWN, BERNARD L.	<i>Social Science</i>
A.B., Johnson C. Smith University	
M.A., Columbia University	
CARTER, ROBERT	<i>Business Administration</i>
B.S., North Carolina College	
Graduate Study, New York University	
COUNTS, HERMAN L.	<i>Religious Education</i>
A.B., Johnson C. Smith University	
B.D., Johnson C. Smith University	
M.A., McCormick Theological Seminary	
Further Study, University of Pittsburgh	
(Completed residential requirements for the Ph.D. degree)	
CRAWFORD, DOROTHY R.	<i>Librarian</i>
A.B., Knoxville College	
M.S. in L.S., Catholic University	
Further Study, Howard University	
DAVIDSON, MACK LEE	<i>Business Administration</i>
A.B., Johnson C. Smith University	
M.B.A., Atlanta University	
GREEN, QUEEN C.	<i>History</i>
A.B., Virginia Union University	
M.A., Howard University	
Further Study, Catholic University	
HALL, MATTIE M.	<i>English</i>
A.B., Johnson C. Smith University	
M.A., Columbia University	
Further Study, Fordham University	

- HUNTER, DAVID L. *Mathematics*
 A.B., Johnson C. Smith University
 Graduate Study, Atlanta University
- JONES, CEDRIC H. *English*
 A.B., Shaw University
 M.A., Columbia University
 Further Study, Columbia University
- LEVI, LOUIS E. *Chemistry*
 B.S., Talledega College
 M.A., University of Minnesota
 Further Study, University of Minnesota
- MCCASKILL, MARJORIE S. *Business Education*
 B.S., South Carolina State College
 M.S., New York University
- McKINNEY, MARTHA L. *English*
 B.A., Johnson C. Smith University
 M.A., Columbia University
- PERRY, PENNIE E. *Humanities*
 B.S., Shaw University
 M.S., University of Michigan
 M.S. in L.S., Syracuse University
 Further Graduate Study, University of Chicago, University
 of Michigan
- PHARR, JACQUELINE *Zoology, Botany*
 B.S., Johnson C. Smith University
 Graduate Study, Columbia University
- ROBINSON, ODELL W. *Basketball Coach*
 B.S., Johnson C. Smith University
 Graduate Study, Springfield College
- RORIE, RAYMOND P. *Zoology, Botany*
 B.S., A. and T. College
 M.S., New York University
- SPIVEY, MARY P. *Mathematics*
 B.S., Livingstone College
- TOWNS, JOSEPH F. *Social Science*
 A.B., Johnson C. Smith University
 M.S., University of Michigan
 Further Study, New York University
- WATKINS, JEANNE J. *Speech*
 B.S., Hampton Institute
 M.A., Syracuse University

- WATKINS, THOMAS, JR. *French, German*
 A.B., Harvard University
 D.D.S., University of Pennsylvania
- WILLIS, EVELYN *Education, Psychology*
 A.B., Spelman College
 M.S., Howard University

High School

- ALEXANDER, JAMES F. *Biology, General Science*
 B.S., Johnson C. Smith University
 Graduate Study, A. & T. College
- COHEN, ERNEST H. *Brick Masonry*
 B.S., Florida A. and M. University
 Graduate Study, Virginia State College, University of Florida
 Extension, University of Chicago, A. and T. College
- MEADOWS, LOUISE S. *English, French*
 A.B., North Carolina College
 Graduate Study, Atlanta University, Pennsylvania State College
- POTTS, ETHEL M. *Social Sciences*
 A.B., Johnson C. Smith University
 Graduate Study, A. & T. College, Columbia University
- SPIVEY, MARY P. *Mathematics, Science*
 B.S., Livingstone College
- WALKER, EDWARD, JR. *Auto Mechanics*
 A.B., Hampton Institute
 M.A., Wayne University
 Further Study, Syracuse University
- WINGATE, MATTHEW E. *Shoe Repairing*
 B.S., A. and T. College

Adult Education

- CHISHOLM, THELMA M. *Cosmetology*
 A.A., Carver College
 Further Study, Johnson C. Smith University
- NICHOLAS, ROSENA *Music*
- REID, PAUL *Music*
 B.S., Johnson C. Smith University
 Graduate Study, A. and T. College
- TARPLEY, FRANCES M. *Clothing*
 B.S., Barber-Scotia College

Other Employees

JACOBS, MARION	<i>Library Assistant</i>
A.B., North Carolina College	
M.S. in L.S., North Carolina College	
BURRIS, ANNIE ELLEN	<i>Library Assistant</i>
A.A., Carver College	
BYARS, DORIS	<i>Library Assistant</i>
A.A., Carver College	
JONES, RAYMONA	<i>Library Assistant</i>
A.B., Fisk University	

Maintenance

LITTLE, THOMAS J.	<i>Custodian</i>
HEATH, PURCELL	<i>Janitor</i>

RECIPIENTS OF CITATIONS FOR MERITORIOUS SERVICE

The Reverend W. H. Davidson, D.D.	Pastor, Mt. Carmel Baptist Church Charlotte, North Carolina
Dr. Elmer H. Garinger	Superintendent, Charlotte City Schools
Dean Theophilus E. McKinney	Dean of the College Johnson C. Smith University
Mrs. Elizabeth S. Randolph	Instructor, West Charlotte High School
The Reverend Lionel B. West, D.D.,	Pastor, Brooklyn Presbyterian Church Charlotte, North Carolina

The Carver College Scholarship Fund Committee

Mrs. Edmonia Saunders Peterson	<i>Chairman</i>
Mrs. Delcenia Murray	<i>Vice-Chairman</i>
Mrs. Irene Hunter Jones	<i>Secretary</i>
Mrs. Cleo A. Yongue	<i>Assistant Secretary</i>
Mr. William Cathey	<i>Treasurer</i>
Mrs. Annie Boulware	Miss Corine Grier
Mrs. William Cathey	Mrs. Ada Gunn
Mr. and Mrs. Robert Drye	Mrs. Martha Johnson
Mrs. Mamie Dunn	Mr. and Mrs. William Mitchell

CITATIONS FOR SUPERIOR ACADEMIC ACHIEVEMENT

College Department

Business Administration (Accounting)	Jimmie L. Clark
English	William M. Patterson
French	Mary E. Cotton
German	Dean Smith, Jr.
Humanities	William H. Patterson
Mathematics	Marshall E. Long
Natural Sciences	Marshall E. Long
Religious Education	Marshall E. Long
Secretarial Science (Shorthand)	Lottie M. Ellington
Social Science	Isaac Ware

High School Department

English	Marguerite Springs
French	Anna Mary Guy
Health	Sara Huey
Mathematics	Charles Butler
Social Studies	Steward Ingram

Cosmetology Department

Cosmetology	Mammie Jackson
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Special Awards

Athletics (Basketball)	Andrew Bright Donald Andrews James T. Chisholm Billy Anthony
Auto Mechanics	Harrison Robeson
Brick Masonry	Clyde McClellan
Library Service	Charles Butler

Carver College Honor Society

(Membership requires 2.3 average and not less than 45 quarter hours)

Jimmie L. Clark	Marshall E. Long
Elizabeth Cotton	Nancy L. Morris
Lottie Mae Ellington	William Patterson
Harrison C. Livingston	Isaac Ware

Scholarships and Awards

June, 1958

The Alpha Lambda Omega Chapter of the Alpha Kappa Alpha Sorority Scholarship Award of \$200 was presented to:

Lottie Mae Ellington

Irwin Belk Scholarship Awards were presented to:

Willie Mae Lindsay

Raymond Mason

The J. L. Winningham Scholarship Award of \$100.00 was divided among:

Fred Alexander
Elizabeth Cotton

Lottie Mae Ellington
Willia Toney

The J. B. Ivey Department Store Scholarship Award. This annual scholarship is available to three employees of The J. B. Ivey Company, who are recommended by the Personnel Department and the Faculty Scholarship Committee of the College. Each recipient receives two-thirds tuition scholarship each quarter. Recipients of the awards this year were:

Jerome Gentry

Calvin Harris

David S. Thompson, Jr.

Academic and General Scholarships were awarded the following students from funds secured by the Scholarship Fund Committee because of need, scholarship and school citizenship:

Academic Scholarship

Margaret Berry

Rhonia Dixon

Ruby Foust

Ruby Henry

Joan Hunt

Florence McCleave

Loupe McKinley

Nancy Morris

Charles Redfern

Norris Smith

Vessie Worthy

General Scholarships

Ernest Buggs

Luther Carelock

Alene Counts

*Marcille Fewell

*Annette Gaines

Mary Hoover

Janie Krider

Catherine Leung

Estella McCleave

*Howard Wilder

Leroy Wray

Academic and General Scholarships are provided by the College from funds secured by the Scholarship Fund Committee for those students who show a definite need for financial assistance in meeting their college expenses and who also possess the ability to carry on their studies satisfactorily.

To receive scholarship assistance a student must make application to The Faculty Scholarship Committee, and must rate high in leadership, citizenship, scholarship and/or need.

*High School Department

GENERAL INFORMATION

Objectives of the College

Believing in the dignity and worth of every person and in equal opportunity for the development of individual capacity, Carver College desires to serve the individual and the community by offering to young people and adults educational experiences for enriched living, cultural development, and responsible citizenship. Its major aim is to provide for young people a well balanced general education program which will prepare them in specific requirements for junior standing in a senior college or university, for entrance to a professional school, and for the completion of the Associate in Arts degree. The adult program is designed for continued development in the fields of vocational, cultural, and general education.

More specifically the basic objectives are:

1. To develop competency for further academic or pre-professional study as a prerequisite to major fields in a four-year college or university. Thus the student who wishes to complete a four-year college course or prepare for a profession requiring more than two years may complete the first two years at Carver College.
2. Preparation in vocational education. The college offers one and two-year programs to meet the vocational needs of young people who wish to terminate training at the end of one or two years. These programs are in the fields of General Business, Business Administration, Secretarial Science, Merchandising, and Cosmetic Arts.
3. Preparation in the field of adult education. The college seeks to make available to adults educational and training opportunities for the purpose of increasing their occupational competency and personal growth. These offerings are in organized vocational, cultural, and general education courses.

Location

Carver College is located in the city of Charlotte in Mecklenburg County, North Carolina. With an estimated population of 161,000, Charlotte is the largest city in the two Carolinas and serves as the center of commerce, industry, and culture for an area of twenty-four counties.

Classes are held in the Second Ward High School Building at 501 South Alexander Street, less than a mile from the center of the city. The Carver College Office is located on the main floor of the building, and is open from 10:00 A. M. to 10:00 P. M.

Library Facilities

The Carver College Library is situated on the main floor of the new building. The library contains approximately 1,500 volumes and has

at its disposal 70 periodicals. After three o'clock college students have access to this library and are encouraged to use the books of college level. The facilities of the Charlotte Public Library are also available to students. In addition, books may be borrowed for library use from the Brevard Street Branch Library. The college is at present working toward a goal of 6,000 volumes for its library.

A trained Librarian with an assistant has charge of the library.

Counseling and Guidance

The instructional program of Carver College contributes to the guidance process by furnishing try-out experiences under the direction of interested faculty members, wherever this is possible. Students are encouraged to consult with their instructors regarding problems which they encounter. During the pre-registration and registration periods, the faculty serves in an advisory capacity for the planning of programs of study and the scheduling of classes.

Each student, upon entering the college, is assigned to one of the teachers who acts as advisor. Frequent conferences are held during each quarter. This close contact between faculty and students lends to a carefully guided Junior College career.

Accreditation

Carver College is a member of the North Carolina College Conference, is affiliated with the American Association of Junior Colleges, and is accredited by the North Carolina State Department of Education.

The college is working closely with officials of the Southern Association of Colleges and Secondary Schools for accreditation in the near future.

Credits earned at Carver College in curricula leading to degrees are transferable to senior colleges and universities.

Veterans' Education

Carver College trains veterans under the G. I. Bill of Rights. Veterans seeking training under the provisions of Public Law 16 or 894 (Federal Educational Rehabilitation Program), Public Law 346 (Servicemen's Readjustment Act), or Public Law 550 (Veterans' Readjustment Assistance Act of 1952) must enroll for a minimum of twelve quarter hours in order to receive full subsistence. Routines involving letters of eligibility, interruption of training, and the like are handled by the College Office. Technical questions relating to the Veterans Administration are referred to Mr. Vernon O. Tucker, Veterans' Service Officer who is located at 123 North Poplar Street, and Mr. Hugh C. Richards, Officer in Charge of Veterans Administration of Charlotte, North Carolina, 127 West 7th Street.



Before the time of registration, each veteran who wishes to enter Carver College should do the following:

1. File at the college office the following:
 - (a) Application for admission completely filled out.
 - (b) Transcripts of all previous high school and/or college courses completed before or after induction or as a part of Army or Navy basic training or specialized training programs; also, records of courses taken by correspondence through the United States Armed Forces Institute. The latter records may be secured from United States Armed Forces Institute, Madison, Wisconsin. All transcripts and records should be sent directly from the school, college, or other agencies to Carver College.
2. Report to the College Office to receive definite instructions for making application for a Certificate of Eligibility and Entitlement, or if the veteran has interrupted his previous training in another institution, for a Supplemental Certificate of Eligibility.

At the time of registration the veteran should submit to the College Office a Certificate of Eligibility and Entitlement or a Supplemental Certificate of Eligibility.

Veterans in G. I. Bill training under Public Law 550 will receive a monthly educational and training allowance from the Government to help meet the expenses of their training and living expenses. Tuition, books, supplies, and other incidental fees as of all other student costs are the personal responsibility of the veteran. A veteran will get his monthly allowance some time after the end of each month of training completed. Before the Veterans Administration can pay him, the law requires a certificate from both the veteran and his school or training establishment in which he was enrolled and pursuing his course during that period.

A veteran attending Carver College is required to maintain satisfactory academic achievement, attendance, and conduct.

Education for Vocationally Handicapped

Men and women who have suffered a disability which renders them vocationally handicapped or which might be expected to render them vocationally handicapped are eligible for services of the Division of Vocational Rehabilitation. These services include vocational counseling and guidance, medical treatment, training (payment of costs such as books, fees, tuition), and placement. These services are available at no cost to the individual, and may be secured upon application to the North Carolina State Vocational Rehabilitation office at 127 West Seventh Street, telephone FR 5-8686. Mr. C. A. McDaniel, Director.

Employment Service

In cooperation with the North Carolina Employment Service, the college offers employment service to assist students in securing part-time or full-time employment. Special attention will be given to placement of students who satisfactorily complete the requirements for graduation in the terminal curricula. Application should be made in person at the College Office and at the North Carolina Divisional Employment Office located at 112 West First Street, telephone ED 4-6431.

Students proficient in the Secretarial Science Terminal Program are in demand and are usually placed immediately in local businesses and educational institutions as secretaries.

GENERAL REGULATIONS

Application for Admission

Application for admission is made by submitting (1) a completed official application form, (2) official transcript of high school record showing 16 acceptable units, (3) statement of recommendation from high school principal.

For admission as an advanced student, application is made by submitting (1) a completed official application form, (2) official transcript of all former college work. An applicant who has attended other institutions of collegiate grade must not disregard his collegiate record in making an application to this institution.

Transcripts delivered in person by the applicant are unofficial. Only transcripts of record which are received directly from other institutions are considered official.

In short or refresher courses, students may register without transcripts or entrance classification examinations.

Placement Examinations

The English and Mathematics placement examinations and the college aptitude tests must be taken by all entering students. The results from this testing program will enable the student and the college to plan a program which the entrant can carry successfully.

Registration

Registration for credit in any course is limited to the first five days of the quarter.

Under the quarter system, three courses (not less than 12 quarter hours) constitute a full college load, however, a student may register for less work. For students who maintain "B" averages, special permission may be obtained from the Director to take an additional course.

Veterans must register for either a full load (12 to 15 quarter hours) or a half load (not less than 10 quarter hours) to receive subsistence.

Change of Program

During the first week of a quarter a student may change his program with permission from the Director and the Registrar. Dropping a course without proper permission will result in a grade of "F."

Examinations

Final examinations on the entire quarter's work are given at the close of each quarter. Students are required to take the scheduled final examinations at the appointed time and place in order to secure credit.

Probation

Students are placed on probation because of unsatisfactory grades, excessive absences or poor citizenship.

Failure to pass at least two-thirds of the units carried during any quarter places a student on scholastic probation under the following conditions:

1. It is necessary for a student to see a counselor before school opens to have a program of studies approved.
2. No unexcused absences in excess of 3 may be incurred in any class.
3. A passing grade average must be maintained in all units attempted.
4. Special permission must be obtained from the counselor for participation in any extra-curricular activity. This includes athletic competition, social organizations, service or interest clubs, publications and student government.

These conditions may also be applied to those probationary cases with excessive absences or poor citizenship.

To remove probation, it is necessary to do satisfactory work in the total program attempted during the quarter for which the student is currently registered.

If the above requirements are not fulfilled, the student is dropped.

Scholarship and Grades

Students are notified of deficiencies in scholarship upon completion of mid-term examinations.

Final quarter grades are available to students within four weeks of the end of the quarter.

The system of grades and grade points at Carver College is as follows:

A—indicates work of a superior character.

B—indicates work of a better than average grade.

C—indicates average work.

D—indicates less than average, but passing.

F—indicates failing, must repeat course if credit is desired.

I—some phase of work incomplete at time grades were reported. Incompletes must be made up not later than the succeeding quarter after work was originally due, otherwise the "I" automatically becomes "F".

WP—Permission granted to withdraw, but passing at time of withdrawal.

WF—Permission granted to withdraw, but failing at time of withdrawal.

A student who withdraws from a course without permission automatically receives an "F" in that course.

A quarter credit is the same as a quarter hour. For each hour of credit, letters carry the following values:

- A—3 quality points
- B—2 quality points
- C—1 quality point
- D—0 quality point
- F—0 quality point
- I—0 quality point
- WP—0 quality point
- WF—0 quality point

Work is considered satisfactorily when a student maintains an average of "C" or higher; that is, the number of quality points earned equals or surpasses the number of quarter hour credits pursued.

Attendance Requirements

Regular class attendance is required in all classes for which the student is registered. Each student may be allowed three cuts from each class during the quarter, but after the third absence he may be suspended by the Director. Absences due to illness must be accounted for in the Director's Office. Students who are absent for acceptable reasons may have absences excused through the Director's Office.

A student who has been absent from classes on account of prolonged or repeated illness or other emergencies and a student on scholastic probation forfeits the cuts which he might otherwise have been allowed.

Transfer of College Credit

Students who plan to transfer to a four-year college or university upon completion of their junior college work should inform their advisers when they enroll so that the loss of credit may be avoided.

Medical Care

Minor medical care is provided. This includes only minor remedies and materials that can care for first aid and minor illnesses. Should serious illnesses occur during the school day, students are taken to Good Samaritan Hospital. The fees incurred in such cases must be met by the individual student.

All students are encouraged to participate in the insurance program of the school.

Expenses

Tuition:

The tuition fee is four dollars (\$4.00) per quarter hour credit or the equivalent in hours of instruction. Therefore, a student who enrolls for the normal load of three courses, each carrying five quarter hours credit, will be charged twenty dollars (\$20.00) per course or sixty dollars (\$60.00) for three courses for the quarter.

REGISTRATION:

A registration fee of five dollars (\$5.00) will be charged each quarter.
An activity fee of four dollars (\$4.00) will be charged each quarter.

TOTAL EXPENSES

FULL-TIME STUDENTS PER QUARTER (3 Courses):

Tuition (\$4.00 per quarter hour credit)	\$ 60.00
Registration Fee	5.00
Student Activity Fee	4.00
Total	<u>\$ 69.00</u>

PART-TIME STUDENTS

Two Courses:	
Tuition (\$4.00 per quarter hour credit)	\$ 40.00
Registration Fee	5.00
Student Activity Fee	4.00
	<u>\$ 49.00</u>
One Course:	
Tuition (\$4.00 per quarter hour)	\$ 20.00
Registration Fee	5.00
	<u>\$ 25.00</u>

SPECIAL FEES

Science 151, Survey of Biological	5.00
Science 152, Survey of Physical	5.00
Science 153, General Botany	5.00
Science 154, General Zoology	5.00
Science 155, Anatomy and Physiology	5.00
Science 251, 252, 253, General Inorganic Chemistry	5.00
Science 254, 255, 256, General Physics	5.00
Business 155, 156, 255, 256, Typewriting	2.00
Business 257, Office Machines	2.00
Yearbook Fee	6.00
Picture Fee	1.00
Insurance Fee (Recommended)	1.25
Graduation Fee (Minimum)	6.00
Late Registration Fee	5.00
Transcript Fee (after issuance of first copy)	1.00

BOOKS AND SUPPLIES:

The cost of books and supplies is estimated at approximately twenty-five dollars (\$25.00) per quarter.

All charges for tuition and other fees are due and payable on the day of registration. Checks and money orders should be made payable to Carver College.

REFUNDS:

<i>Period of Actual Attendance Counted from Day of Registration</i>	<i>Percent of Tuition and Fees Refunded</i>
One week or less (1 to 7 days)	80%
Between 1 and 2 weeks (8 to 14 days)	60%
Between 2 and 3 weeks (15 to 21 days)	40%
Between 3 and 4 weeks (22 to 28 days)	20%
Over 4 weeks (29 days or over)	0%

The registration fee is not refundable.

It is the policy of the college to follow the law as stated in Public Law 550 in case of unused portions of tuitional fees and other charges to veterans.

SPECIAL STUDENTS

Students eighteen years of age or older, who have not been able to secure the required number of units for admission to college, will be allowed to take any college course for which they are prepared. Credits thus earned will be recorded but not transferred because they carry no credit toward graduation.

SCHEDULE OF CLASSES

Classes are scheduled to meet Monday through Friday from five until ten o'clock in the evening. Each class period is fifty minutes in length.

DAYTIME CLASSES

Carver College offers daytime classes in addition to the evening program. Classes will meet from eight-thirty in the morning until three in the afternoon.

Tentative courses for freshmen include: English, History, College Algebra, Chemistry, Botany, French, German, Spanish, Typing, Short-hand, Office Machines and Filing, Engineering, Graphics, Physics, Human Relations, Industrial Safety.

Sophomore courses will be added upon sufficient enrollment.

WITHDRAWAL

Students who find it impossible to continue their assigned classes at the College should make application for withdrawal in the Director's Office. Such application will be reviewed and approved by the Director before permission is granted. Any student who leaves the college, except after the close of a quarter, without notifying the Office, will receive a mark of "F" in all courses.

HONOR ROLL

A student must take a full load of three subjects, fifteen quarter hours of work, and maintain at least a "B" average to qualify for the Honor Roll.

GRADUATION REQUIREMENTS

Graduation requirements at Carver College vary according to the occupational field the student has selected. Upon the satisfactory completion of any of the prescribed courses listed in the following pages, a student is awarded a diploma or the degree of "Associate in Arts."

Each candidate for the Associate in Arts degree is required to file an application for graduation in the Director's Office. The initiative for filing this application is delegated to the student. The application should be filed at the time the student registers if he plans to graduate that quarter.

STUDENT ACTIVITIES

The development of the whole individual is the aim of the Institution. Outside of the classroom, certain activities, designated as extracurricular, are provided. The extracurricular program of the college contributes greatly to the cultural and intellectual development of the students. Many enriching experiences are provided through the close cooperation which is maintained between the administration and other civic and educational institutions of the city and nearby areas.

Student Government

It is the policy of Carver College to encourage and develop student self-government. Student government was organized the first quarter of 1949 at Carver and is continuing to function. The Student Council's functions are to serve the membership of the school in every possible way, forming certain committees vital to the student government program, promoting educational projects, and formulating, with the administration's approval, certain school policies.

Dramatics

The Carver STAGE CRAFTERS attempt to stimulate interest in all phases of dramatic expression. Plans for expansion of the drama program of the college are being formulated to include group discussions of pantomime, acting, make-up, playwriting, radio technique, verse choirs. Emphasis is placed on the special training of individual students and the exchange of ideas in the field of dramatic art. The nucleus of the STAGE CRAFTERS is the class in speech.

Newspaper

To provide information for all persons interested in Carver College, THE CARVER CHRONICLE, official voice of the students, is published once each quarter.

The duties and purposes of the newspaper are: to create a wholesome school spirit; to support the best traditions of the institution; to encourage worthy school activities; to record the history of the school; to offer training in journalistic projects; and, above all, to afford a free and usage forum for uncensored expression of conflicting opinions in the traditions of a true democracy.

College Yearbook—The Carveran

The first Yearbook was published at the end of Carver's initial year in 1950 and henceforth is an annual publication. The purpose of the Carver Yearbook is to present a vivid account of the activities of the institution during the school year.

Athletics

Carver College's athletic program is limited to basketball and boxing. Opportunity for other athletic activities will be added as interest, time, and enrollment indicate the need.

Recreation

Social activities, including dances, receptions, banquets, and coffee hours, will be provided as leisure interests during the school year.

Honor Society

In September of 1951, the Honor Society was organized. To become a member of the Carver College Honor Society, a student must have made an average of "B" or above in at least forty-five quarter hours' work at Carver College.

To be eligible for active membership in the Honor Society, a student shall be registered and in good standing at Carver College. He shall be of sophomore classification and shall have earned a minimum of 45 quarter hours of credit toward an Associate in Arts degree at Carver College. His scholarship standing in terms of the grade or honor point average shall be not less than 2.3, expressed under the system A equals 3; B equals 2; C equals 1; D equals 0. This average shall be computed by dividing the number of grade or honor points by the number of credit hours.

Music

The Carver College Music Department (choral work) is open to all students, after being qualified through vocal tests, as an elective with credit. No credit will be allowed, however, for less than one quarter's work. All interested students are required to pursue two years' work in the department before being considered for awards or scholarships. All material to be covered will be planned by the music faculty after thorough consideration of the college talents, students' needs, and public performances. Choral training in the classes will be supplemented by experiences in performance at school programs and community affairs. Students should show evidence of doing college level work at all times. Students may exemplify this talent and interest through membership in the college chorus, male chorus, women's chorus, mixed quartet, mixed octet, and male quartet.

ATTENDANCE

Students enrolled in music for the quarter are expected to be present and prompt unless officially excused. All music students are required to attend all musical events during the quarter.

OUTSIDE PERFORMANCE

These appearances will be well screened by the Director of the College and music faculty, thus eradicating numerous commitments on students.

SCHOLARSHIPS

Through the years the College has received applications from students who have shown a definite need for financial assistance in meeting their college expenses. For such needy students who also possess the ability to carry on their study satisfactorily, certain scholarships are available.

PROGRAMS OF STUDY

The programs of study contained in the following pages are classified as "University Parallel" or "Terminal." Those in the former category are intended for students who plan to transfer to a university or a senior college after completion of lower division work at Carver College. Those in the second category are intended for students who do not plan to transfer to a university or a senior college after completion of lower division work at Carver College. Those in the second category are intended for students who do not plan to enter a university but wish to gain the best possible training in specific fields during two years of college and to enter their chosen vocation upon graduation from Carver College.

UNIVERSITY PARALLEL CURRICULA

Any of the academic courses offered by this college, if properly selected, should be accepted for transfer to a senior institution and should count, without loss of credit hours, toward a bachelor's degree. But a student who expects to continue his college career or to enter a professional school after leaving junior college should consult the catalog of the institution he expects to attend and select his courses accordingly. Although the Director will gladly assist the student in choosing the courses that will assure junior standing in the senior institution, the final responsibility for selecting the proper courses must rest with the student.

TERMINAL CURRICULA

It is possible for a student in the terminal programs to do part-time work in his chosen field under the supervision of a trained co-ordinator and, at the same time, to gain credit towards graduation for this work-type educational experience.

CARVER COLLEGE

Liberal Arts (University Parallel)

FIRST YEAR

	Hours Credit
REQUIRED:	
English 151-152.....	10
Mathematics 151-152 or 155-156.....	10
Science 151	5
Science 152	5
Social Science 151.....	5
REQUIRED (Choose One):	
French 151-152.....	10
German 151-152.....	10
ELECTIVES:	
Physical Education 121-122, 123-124	4
Religious Education 131-132	4
Sciences 153, 154, and 155	5
Social Science 152	5

SECOND YEAR

REQUIRED:	
English 251-252.....	10
Humanities 251.....	5
Psychology 251.....	5
REQUIRED (Choose One):	
French 251-252.....	10
German 251-252.....	10
ELECTIVES:	
Education 251	5
English 231-232	6
Physical Education 221-222	4
Psychology 252	5
Psychology 253	5
Religious Education 231-232	6
Science 251-252-253; 254-255-256	15
Social Science 251-252	10
Social Science 253-254	10
Social Science 255	5
Social Science 256	5

Four quarters in the same foreign language are required.

Business Administration

(University Parallel)

FIRST YEAR

	Hours Credit
Business 151-152	10
Business 155-156	10
English 151-152.....	10
Foreign Language	10
Mathematics 251-252 or 155-156.....	10
Science 151	5
Science 152	5

SECOND YEAR

Business 251	5
Business 252	5
English 253-254	10
Foreign Language	10
Social Science 251-252	10

ELECTIVES:

English 231-232	6
Humanities 251.....	5
Physical Education 121-122, 123-124	5
Psychology 151	5

Business Education

(University Parallel)

FIRST YEAR

	Hours Credit
Business 151-152	10
Business 153-154	10
English 151-152	10
Mathematics 151-152	10
Physical Education 121-122	4
Physical Education 123-124	4
Science 151-152	10
Typewriting 155-156	10

SECOND YEAR

Business 252	5
Economics 251-252	10
Education 251	5
English 251-252	10
Psychology 251	5
Psychology 252	5
Psychology 253	5

Pre-Engineering (University Parallel)

Arrangements have been made between Carver College and the Agricultural and Technical College of Greensboro, North Carolina, for a four-year co-operative program in engineering. The first two years of the program may be completed at Carver College and then the student may transfer to the Agricultural and Technical College to complete the final two years of the undergraduate work in the same branch of engineering, provided the grades are satisfactory.

Students who plan to transfer to other engineering schools should plan their program with the aid of the Director to prevent any loss of credit.

Curriculum

FIRST YEAR

	Hours Credit
English 151, 152, 251	15
Mathematics 151, 152, 351	15
Mechanical Engineering 131, 132, 133	9
Science 251, 252, 253	15

SECOND YEAR

Mathematics 352, 353, 354	15
Science 254, 255, 256	15
Social Science 251-252	10
Social Science 255	5
Approved Electives	10

Business Administration and Accounting Course

(Terminal Curricula)

FIRST YEAR

	Hours Credit
Business 151-152	10
Business 153-154	10
English 151-152	10
Mathematics 251-252	10

SECOND YEAR

Business 251-252.....	10
English 253-254	10
Social Science 251-252	10
Electives	20

These Courses are merely suggested. The student may elect any other course offered from which he believes he may benefit. Suggested:

Business 257-258
English 231-232
French or German 151-152
Psychology 251

Secretarial Science

(Terminal)

FIRST YEAR

	Hours Credit
Business 153-154	10
Business 155-156	10
Business 259	5
English 151-152	10
Mathematics 251-252	10

SECOND YEAR

Business 253-254	10
Business 255-256	10
Business 257-258	10
Business 351	5
English 253-254	10

COURSES OF INSTRUCTION

BUSINESS

Business 151-152: Principles of Accounting. An introductory course in the field of accounting. Topics covered include the theory of debits and the construction of the trial balance, work sheet, profit and loss statement, and the balance sheet. The problems and materials used are characteristic of the single proprietorship form of business organization.

Business 153-154: Elementary Shorthand. A study of elementary Gregg shorthand principles and theory. Minimum requirements: Dictation at 60 words a minute on new material with a transcription rate on the typewriter of 25 words a minute. A student having one or more years of shorthand may validate this course by passing an examination, provided he continues Business 253-254, and receives ten quarter hours credit.

Business 155-156: Elementary Typewriting. The work in elementary typewriting includes learning the keyboard, operating the parts of the machine, care of the machine, writing simple letters, simple tabulation, continuity writing. In this course more stress is given to accuracy than to speed. Maximum speed: 40 words a minute with a maximum of five errors. A student having one or more years of typewriting may validate this course by passing an examination, provided he continues Business 255-256, and receives ten hours credit. A laboratory fee of \$2.00 is charged.

Business 251: Business Law. Essentials of the law of contracts, with related subjects.

Business 252: Introduction to Business. To enable the students to have an overall understanding of starting a business—the organization, financing, and managing of a business, including the principles of purchasing, selling, record keeping, granting credit, collecting, and other functions of business.

Business 253: Intermediate Shorthand and Transcription. (Prerequisite: Business 153-154.) Review of fundamentals, and continuation of the development of reading and writing, with emphasis in transcription skills.

Business 253-254: Advanced Shorthand. The course consists of dictation and transcription with a thorough review of shorthand theory. Accuracy, speed, neatness and comprehension are developed. Intensive drill is given in the production of mailable transcripts. A minimum dictation rate of 100 words a minute with a transcription rate of 35 words per minute must be consistently maintained with a high degree of accuracy. (Prerequisite: Shorthand 153-154 or equivalent.)

Business 255-256: Advanced Typewriting. The work includes study of different styles of business letters, manuscript copy, making carbon copies, tabulation, business reports, legal documents, effective display of typed matter. Minimum speed of 50 words a minute, with a maximum of five errors is required. A laboratory fee of \$2.00 is charged.

Business 257: Office Machines. A study of the commonly used office machines, such as dictating machines, adding and calculating machines, duplicating processes, and miscellaneous equipment. (Prerequisite: Mathematics 251-252.) A laboratory fee of \$2.00 is charged.

Business 258: Office Practice. An effort is made to observe and direct the student in developing those characteristics and personality traits which are desirable and essential in the business office. The main phases of study are office behavior, office methods and procedure. Whenever possible, actual office situations are created so that the student is trained not in theory alone, but in practice.

Business 259: Filing. A comprehensive coverage of filing fundamentals; rules for alphabetical indexing, card and correspondence filing methods, charge and follow-up methods, and transfer methods.

Business 351: Secretarial Accounting. This course is specifically designed for secretarial students. In content, organization, and emphasis, it is based on a survey made by the authors of actual bookkeeping and recording activities performed on the job by secretarial graduates. The activities consist almost entirely of special-phase recording and simple bookkeeping procedures.

Business English: (See English 253-254.)

Business Mathematics: (See Mathematics 251-252.)

MERCHANDISING

Selling 151: Fundamental principles of wholesale and retail selling. Each student selects a sales proposition to analyze and sell to a qualified customer.

Advanced Selling 152: Selection and training of salesmen, sale planning, territory assignments, organization of prospecting system, preparations of sales manuals and other sales aids, applied market analysis, pricing with relation to product development.

Credits and Collections 151: Principles and present day practices of commercial credit, the qualifications of the credit man, the organization and function of a credit department, the uses of the various credit documents, types of credit, retail, bank, mercantile, investment, etc. Sources of credit information with authoritative discussions of their value. Investigation of credit and the element of a good credit risk.

Advertising 151: Principles and practices of advertising, study of purpose, copy, layout, mechanics, media, and the complete campaign.

Advertising Copy and Layout 251: Advertising. This course aims to develop ability in writing advertising copy and in making advertising layouts.

Business Law 251: Essentials of the law of contracts, with related subjects.

Business Mathematics 251: Application of mathematics to typical accounting, financial, and other business problems, including bank discounts, trade discounts, weighted averages, merchandise markup and turnover, application of compound interest principles to annuity, sinking fund, and amortization problems.

Economics of Marketing 151: A study of the distribution of commodities, from the producer to the retailer. Emphasis is placed upon the classification of commodities, function of various distributors (middlemen), channels of distribution, buying motives, cost of distribution.

Marketing Problems 251: Executive aspect of marketing, including the problems of sales, store, and advertising management.

Merchandise Information 251: Instruction in textiles and non-textiles. Application of information to consumers and sales person's needs.

Retailing Merchandise 151: This course involves such problems as store location, store layout, store organization and management, merchandise control, buying, pricing, and ethical standards in retailing.

Personnel Management 352: This course provides job instruction to improve the supervisor's efficiency in training personnel; supervisory techniques to help the supervisor develop his ability to lead his personnel more effectively; planned discussion and demonstration of his personnel; more planned discussions and demonstration of tested techniques to assist personnel manager in interviewing, testing, making job analysis, and keeping personnel records.

EDUCATION AND PSYCHOLOGY

Education 251: Introduction to Education. This course is a comprehensive study of the school. The course begins with a short review of the European background of education and then makes an extensive study of the development of the theories and practices of American education. It may be elected by candidates for the Elementary and High School Teacher's Certificate.

Psychology 251: General Psychology. General problems of personality, adjustment and mental health are presented in this course. It is designed to meet the needs of both students who wish to continue in the field of psychology and those who will do no further work in the field.

Psychology 252: Educational Psychology. A systematic presentation of the psychological and biological bases of growth and development, the effective use of the emotions in learning and behavior, the techniques involved in learning, relationships, and a study of individual differences and their specific implications and applications to school and classroom activities. Required of candidates for the Primary, Grammar Grade, and High School Teacher's Certificate. (Prerequisite: Psychology 251.)

Psychology 253: Adolescent Psychology. A comprehensive view of the physical, emotional, social, moral and intellectual growth of adolescents. This course is designed to aid prospective teachers and adolescents in understanding the problems of this period of growth and development.

ENGLISH

English 100: Remedial English. The fundamentals of English grammar, composition and expression are emphasized. Attention is given to the improvement of the reading ability of the students. Students who fail to pass the preliminary placement examination are required to complete this course in addition to the regular English requirements.

English 151-152: English Composition. The theory and practice of current English grammar, with emphasis upon recognition of parts of speech, development of sentence structure, and use of punctuation. Written composition is emphasized.

English 251-252: World Literature. A study of early Greek and Latin literature. The major literary contributions of the Oriental and the Medieval worlds and modern writings are emphasized during the second quarter.

English 231-232: Fundamentals of Speech. This course enables the student to think and organize via the thought processes necessary to clear and valid speech. There is specific emphasis given to the broad types of speeches: to impress, to inspire, to inform, to convince, to persuade, to explain. Each student is required to render a certain number of these types of speeches. The teaching of parliamentary procedure is inculcated in the course.

English 253-254: Business English. A study of the fundamentals of grammar and specific application to business documents and other business papers, practical training in business writings, the editing of business materials, proof reading and corrections.

FOREIGN LANGUAGES

French

French 151-152: Elementary French. This is a course designed to give the student a general understanding of written and spoken French. Emphasis is given to pronunciation, fundamentals of grammar, vocabulary building, and translation from English to French.

French 251-252: Intermediate French. This course continues stress on pronunciation and grammar. French readers are introduced to help students acquire reading skill and build broad French background. Special emphasis is given to vocabulary study and conversation.

German

German 151-152: Elementary German. This course is designed to give the beginning student the fundamentals of grammar and syntax together with easy reading exercise. A series of graded readers is used. Emphasis is on vocabulary building and the acquisition of a reading and speaking knowledge of German.

German 251-252: Intermediate German. Continued stress of pronunciation, dictation, and review of German grammar. The ability to write and converse in German is further developed.

HUMANITIES

Humanities 251: Survey of Humanities. This course is designed to acquaint the student with the intellectual, emotional, and artistic values of Western Civilization. Special attention is given to the examination of methods for criticism and evaluation of ideas. Emphasis is placed upon the development of an appreciation and understanding of the Humanities, including philosophy, literature, music, architecture, sculpture, and painting.

MATHEMATICS

Mathematics 100: Remedial Mathematics. A review of the fundamentals of basic mathematics and the development of basic concepts are presented. Required of students who fail to pass the preliminary placement examination in mathematics in addition to the regular mathematics requirements.

Mathematics 155-156: General Mathematics. Is designed to give the essential mathematical background for college work other than in the fields of mathematics and science. The number system, statistical and formulae graphs, solution of algebraic equations, practical geometry and trigonometry.

Mathematics 151: College Algebra. Functions and their graphs, equations, and their solutions, systems of linear equations, determinants, exponents, quadratic equations, inequalities, variations, progressions, mathematical induction, binomial theorem, complex numbers, theory of equations. Five hours a week for one quarter.

Mathematics 152: Plane Trigonometry. Identities, reduction and addition formulas, graphs, trigonometric equations, inverse trigonometric functions, solution of right and oblique triangles. Five hours a week for one quarter.

Mathematics 251-252: Business Mathematics. Application of Mathematics in typical accounting, financial, and other business problems, including bank discounts, trade discounts, weighted averages, merchandise markup and turnover, application of compound interest principles to annuity, sinking fund, and amortization problems.

Mathematics 351: Analytic Geometry. A thorough study of Cartesian co-ordinates, curves, loci, straight line, circle, polar co-ordinates and conic sections completes the plane analytic geometry. Co-ordinates in space, loci, the plane and the straight line complete the course. Prerequisite: Mathematics 152.

Mathematics 352: Differential Calculus. The fundamentals of differential calculus; maxima and minima; rates; curve tracing and application of derivatives, etc. Prerequisite: Mathematics 351.

Mathematics 353: Integral Calculus. Fundamentals of integral calculus, application of integrals to measurements of arcs, areas, and volumes, etc. Prerequisite: Mathematics 352.

Mathematics 354: Differential and Integral Calculus. A continuation of differential and integral calculus. Solutions of equations, application of integrals, center of gravity, movement of inertia, double and triple integration. Prerequisite: Mathematics 353.

MECHANICAL ENGINEERING

Mechanical Engineering 131, 132: Engineering Drawing. The major areas covered in this course include: lettering, instrument practice, geometric construction, orthographic projection, sections, auxiliary views, pictorial drawings, freehand sketching, dimensioning and sound drawing practices. Six laboratory hours per week. Credit: 3 quarter hours each.

Mechanical Engineering 133: Descriptive Geometry. The objective of this course is to familiarize the student with the representation of geometrical magnitudes in order to arrive at true length, true slope and line as a point, edge view and true size of a plane, shortest distance between lines, a line piercing a plane, intersection of planes, dihedral angle, shortest distance to a plane, angle between a line and a plane, revolution, development of surfaces, intersection of solids, mining problems, and miscellaneous problems. Six laboratory hours per week. Credit 3 quarter hours.

Mechanical Engineering 231: Engineering Drawing. This course is an extension of Mechanical Engineering 161 and 162 and deals primarily with screw threads and bolts, gears and cams, and detailed assembly drawings of simple tools, dies, and machinery. Six laboratory hours per week. Prerequisites: Mechanical Engineering 131 and 132.

NATURAL SCIENCES

Science 151: Survey of Biological Science. A study of the various branches of biology, their principles and problems, with special reference to man and the living environment as it affects him. (Offered each quarter.)

Science 152: Survey of Physical Science. A survey of astronomy, chemistry, geology and physics, giving the student a fair panoramic view of the universe in which he lives and his relation to it. Some appreciation of the scientific method, as well as the contributions of the physical science to the solution of some contemporary problems. (Offered each quarter.)

Science 153: General Botany. This course is designed to show the relation of plants to mankind, the development of a knowledge of the universe in which we live and as a phase of modern science. In the laboratory, the structure of plants and representatives of the plant phyla will be studied by comparison.

Science 154: General Zoology. This course introduces the student to the study of animal life. The aim of this course is to trace the evolution of structure and function of animals without backbones and those animals with backbones. In the laboratory, representatives of invertebrate and vertebrate animals will be studied in ascending order by dissection and comparison.

Science 155: Anatomy and Physiology. A study of the human body with emphasis on the circulatory system, nervous system, muscles and bones.

Science 251-252-253: General Inorganic Chemistry. This course is an elementary presentation of the fundamental principles of chemistry based upon a study of the physical and chemical properties of the metallic and non-metallic elements. Emphasis is placed on the scientific method. High school chemistry is recommended but is not a required prerequisite for this course. Three hours of recitations and lectures, and four hours of laboratory a week for three quarters.

Science 254-255-256: General Physics. Physics 254 covers mechanics, heat and sound. Physics 255-256 covers electricity and magnetism, optics, and special topics. Three lecture and four laboratory hours a week for three quarters. All parts must be completed to receive credit.

PHILOSOPHY

Philosophy 151: Introduction to Philosophy. The student will be led into the problems in the major areas in the field of philosophy. Living issues are stressed. Problems of space-time, relativity, mind-body relationship, materialism, idealism, and pragmatism are studied in an effort to get practical and useful information.

Philosophy 152: Logic. A general survey of the basic problems of logic with emphasis upon formal aspects of reasoning.

PHYSICAL EDUCATION

Physical Education 123-124: Physical Practice. An activity course consisting of calisthenics, marching tactics, tumbling and stunts, group games, group sports. Required of all freshmen.

Physical Education 125-126: Gymnasium and Outdoors. This course is composed of a variety of activities ranging from individual exercises to group games. An assortment of instructional devices and methods are used to provide a fuller and more interesting program and to aid the student in the development of good posture, co-ordination of limbs and body, and the promotion of good sportsmanship. Class meets two hours a week.

Physical Education 221-231: Personal Hygiene. Scientific information on nutrition, muscular exercise, sleep, bathing, reproduction and the most advantageous utilization of time and energy. Lectures, class reports, discussions and individual conferences will be held; required of all freshmen.

RELIGIOUS EDUCATION

Religious Education 131: Early Hebrew Religion and Life. The purpose of this course is to make a survey of early Hebrew culture with emphasis on its moral and spiritual growth as reflected in the early religious concepts of the Old Testament.

Religious Education 132: Later Hebrew Religion and Life. The course is designed for a study of life, culture, and religious growth as reflected through the prophets, poets, and later Hebrew writers.

Religious Education 231: Life and Teachings of Jesus. The world in which Christianity arose is studied with emphasis on the life and teachings of Jesus as seen in New Testament literature.

Religious Education 232: Life and Letters of Paul. The course is organized to give a portrayal of the Greco-Roman world and the life of Paul. A study of the Pauline letters is made to discover the role Paul played in all phases of the growth of the Christian church.

The courses in religious education may be elected for credit by any student in the college; however, they are required of those who plan to enter senior church-related colleges.

SOCIAL SCIENCES

Social Science 151: Survey of Social Sciences. A survey of the development of Eastern Civilization with considerable time given to a study of the part which biological, psychological and geographic factors have

played in human society. Consideration is also given to the composition and distribution of populations.

Social Science 152: Principles of Geography. An introductory course in the field of geography dealing with the earth and its planetary relations, map representations, climate and climatic elements, land forms, soils and man's relation to his physical environment.

Social Science 251-252: Principles of Economics. This course gives special attention to the economic principles, policies and problems. Business organization, monetary and banking problems and characteristics of the economic system are among the topics included.

Social Science 253-254: American History. (First part to 1865, latter part from 1865.) This course covers the discovery, colonization and resulting growth of the American nation. The evolution of American ideals and policies receive clear and interesting treatment.

Social Science 255: American Government. This course is designed to introduce the student to political aspects of society, to provide training in the analysis of political problems, to equip students for the exercise of their duties as citizens, and to prepare students for more advanced training preparatory to careers in government, research, teaching, or private enterprise where a knowledge of domestic politics and foreign affairs is in demand. Considerable time is given to the development of The Constitution, political theory, and political institutions in the United States.

Social Science 256: Principles of Sociology. This is an introduction of the study of society, providing essentials for an intelligent understanding of the forces making for group life and for specialized study of sociological problems.

ADULT EDUCATION

Basic Education

This course is designed to allow adults the opportunity to finish their elementary education, grades 1-8, by attending evening classes which are held on Monday through Friday.

Each adult is placed at his grade level and tests are given periodically to measure the progress of the student. As rapidly as the work of the student's current grade level is satisfactorily completed, he is advanced to the next grade.

Course of Study

Grade 1—Reading, Writing

Grade 2—Reading, Writing, Spelling

Grade 3—Reading, Writing, Spelling, Arithmetic

Grade 4—Reading, Writing, Spelling, Arithmetic, Composition

Grade 5—Reading, Writing, Spelling, Arithmetic, Composition, Social Studies

Grade 6—Reading, Writing, Spelling, Arithmetic, Composition, Social Studies, Science, Grammar

Grade 7—Reading, Writing, Spelling, Composition, Grammar, Arithmetic, Social Studies, Science

Grade 8—Reading, Writing, Spelling, Composition, Grammar, Arithmetic, Social Studies, Science

Adult Education 121: Auto Mechanics. A general course designed to acquaint the layman or car owner with his automobile. This course is not designed to produce a finished mechanic but to give instruction in the theory, operation, and maintenance of the automobile so that car owners will become better informed.

Adult Education 122: Custodial Engineering. Combined lecture-laboratory course to study custodial problems including cleaning, floor maintenance, operations, minor repairs, flag etiquette, and responsibilities.

Adult Education 123, 124, 125: Dressmaking. A laboratory course dealing with fundamental problems of clothing construction including the use of the commercial pattern and selection, choosing the right clothes and fabrics, sewing tools and how to make them work for you, dress-making, restyling, remodeling, and remaking. Consideration will be given to attractive clothing on a limited budget.

Adult Education 126, 127, 128: Home Planning and Interiors. A study course dealing with problems of decorating rental units or private dwellings. Attention is given to space divisions, furniture arrangements and window treatments best suited to persons living in the home.

Adult Education 134: Play Production. The course is designed for those in the community interested in play production. It will be helpful to church and civic groups who are interested in acting and directing. The group will put on a play at the end of the course. It may be taken for or without credit.

Adult Education 135: Tailoring. A laboratory course dealing with the fundamental problems of tailoring, including the use of commercial patterns, selections of fabrics, care and use of tools and machines.

Adult Education 136: Tailoring. A continuation of Tailoring 135 offering instruction in pattern drafting for women's and men's clothing, remodeling, and renovation of clothing, simple fittings and alterations. Prerequisite: Adult Education 135—Tailoring.

Adult Education 137: Tailoring. Advance study of clothing, tailoring, remodeling and designing, making a tailored garment, advance problems in the designing of patterns and styles as applied to specific types of garments.

Adult Education 138: Typewriting. A non-credit course in elementary typewriting designed to develop correct writing techniques and practical skills for personal and mental typewriting techniques. A minimum typing speed of at least 25 words per minute is expected.

Adult Education 139: Typewriting. A continuation of Adult Education 138 offering instruction in letter placement, tabulation, carbon copies, stencils, term papers, and manuscripts, in addition to further development of speed and a review of typing techniques. A minimum typing speed of at least 45 words per minute is expected.

Adult Education 140: Typewriter Repairing. A non-credit nine-month course designed to train a student to repair standard typewriters in order to gain employment in the local market.

SCHOOL OF COSMETOLOGY

Location

The School of Cosmetology Office is located on the main floor of the Second Ward High School building. Classes are held in the West Charlotte Senior High School building at 2219 Senior Drive in the recently developed University Park.

Admission

The School of Cosmetology is opened to persons between the ages of 16-40 years, and of the ninth grade high school level who desire to take the prescribed course in cosmetic art. A one quarter (180 hours) refresher course is offered to persons who are licensed apprentice cosmetologists or licensed cosmetologists and persons who have completed one thousand hours of training in cosmetic art and have not taken the state board examination.

Formal application for admission to the college is made by submitting:

1. Personal data called for in application form which may be obtained from the Carver College Office.
2. A transcript of all former high school, college, or school of cosmetology, and state board hours.

The basic yearly expense for the entire regular course is \$150. These fees are based on three quarterly sessions. In case it becomes necessary for a student to register for more than the three quarters due to negligence to attend classes and complete work, extra fee will be charged for the time necessary for completion of work and hours.

FEES

Students who enroll for this course will be charged a laboratory fee of six dollars (\$6) per quarter.

The basic fee for the refresher course is \$25.

Accident Insurance is required of all students enrolled in the School of Cosmetology of Carver College.

All charges for tuitional and laboratory fees are due and payable on the day of registration. Checks or money orders should be made payable to Carver College. A minimum graduation fee of \$15.50 will be charged, payable at completion of course.

Fee Chart—Cosmetology Fee Per Quarter:

Tuition	\$40.00
Supplies	6.00
Activity	4.00
Total	<u>\$50.00</u>

Required Credits

The tuitional and other fees are \$50 per quarter. This course is divided into four three-month quarters, satisfying the state and national requirements of 1,000 instructional and/or practice hours.

Grading

Grades of students will be sent to students upon graduation.

Upon request of the student, any credits earned in the School of Cosmetology of Carver College will be transferred to any school or college of Cosmetologic Art, provided all requirements are met in full.

Each student is entitled to one free official transcript of his work, provided all accounts with the college have been settled satisfactorily. A student requesting an additional transcript should enclose \$1 each time for this service.

Accreditation

The School of Cosmetology is approved by the North Carolina State Board of Cosmetic Art Examiners.

Staff

The instructional staff consists of a regular full-time instructor at the college.

Refresher Course

This 6 weeks course is designed for persons with a license in cosmetology and includes advanced work in cutting, tinting, steam curling, marcelling and croquignole waves, scientific facials, bleaches, beauty make-up, special hair styling, scientific manicuring, and style creating.

Requirements of Board of Cosmetic Art for Graduation

Each student must take the complete course and pass the final examination given by the School of Cosmetology of Carver College before he is recommended to make application for examination to the State Board of Cosmetic Art. All applications for examination must be made through the office of the Director of Carver College upon recommendation by the instructor.

An Act To Regulate The Practice of Cosmetic Art In North Carolina

1. No person shall be issued a certificate of registration as a registered apprentice by the State Board of Cosmetic Art Examiners—
 - a. Unless such person is at least sixteen years of age
 - b. Unless such person passes a physical examination
 - c. Unless such person has completed at least one thousand hours in classes in an approved school of cosmetic art
 - d. Unless such person passes the examination prescribed by Board of Cosmetic Art and pays all fees required by this board.
2. No registered apprentice shall operate a cosmetic art beauty shop, beauty parlor, or hairdressing establishment in this state, until his or her period of apprenticeship of a period of six months has been completed under

the direction of a managing cosmetologist, and upon passing a physical examination, nor will such person be issued a cosmetology license.

- a. The managing cosmetologist (registered) must demonstrate to the Board of Cosmetic Art Examiners by a sworn affidavit of three registered cosmetologists that such person has completed all requirements and is here recommended for registered cosmetology license.
3. The regular annual license fee for a cosmetologist is \$5. If this fee is paid after June 30, of each year, a penalty of \$1.50 is charged. A renewal fee for registered apprentice annually is \$2.50.
4. The State Board of Cosmetic Art Examiners has the authority at any time to inspect cosmetic art establishments as are any duly authorized agents of the N.C. State Board of Cosmetic Art Examiners.
5. The Board of Cosmetic Art Examiners may either refuse to issue or renew, or may suspend or revoke any certificate of registration for any one or combination of the following causes:
 - a. Conviction of felony shown by certified copy of the record of the court of conviction
 - b. Gross malpractice, or gross incompetency, which shall be determined by the Board of Cosmetic Art Examiners
 - c. Continued practice by a person knowingly having an infectious disease or a contagious disease.
 - d. Advertising by means of knowingly false or deceptive statements
 - e. Habitual drunkenness or habitual addiction to the use of morphine, cocaine, or habit-forming drugs
 - f. Persons who fail to display certificate of registration as required by the N. C. Board of Cosmetic Art Examiners shall be required to appear before the Board upon their request.
 - g. Such persons who practice cosmetic art before their registered apprentice license is issued, or permits issued, can be prevented cosmetic art practice locally, nationally, and in foreign countries, if North Carolina Board of Cosmetic Art shall present proof of such act.

Course Outline in Cosmetology

Regular Course:

Shop Department

Hygiene and Personality

Bacteriology, Sterilization and Sanitation

Anatomy and Physiology

Skin—Texture—Typing—Colors—Composition of

Hair—Texture (Grades)—Typing (Colors)—Composition of

Nails—Condition—Diseases—Treatments—Composition of

Electricity

Light Therapy

Theory of Massage—Face—Arms—Hands—Legs—Body and Scalp
 Facial Treatments—General Facials—Scientific Facials
 Manicuring—Long—Short forms
 Shampoos and Rinses—Type (Benefits)—(Number Needed)
 Chemistry
 Professional Ethics
 Beauty Salon Management
 Disorders of the Skin, Scalp and Hair (dandruff)
 Scalp Treatments—Electricity—Heat—Light—Massage
 Hair Tinting and Bleaching
 Hair Cutting
 Iron Curling and Waving (Marcel)—Marcel Croquignole)
 Finger Waving—Pin Curling
 Hair Styling—Creating of Styles
 Electrolysis
 Removal of Superfluous Hair
 General Review—Practice—Tests
 Pedicuring
 Theatrical Make-up
 General Body Massage
 Nutrition

North Carolina State Board
 Assigned Hours

1,000

SCHEDULE OF COURSES FOR THE ASSOCIATE IN ARTS DEGREE IN COSMETOLOGY

(Minimum Quarter Hours for Graduation: 90)
(University Parallel)

An Associate in Arts Degree in cosmetology is offered to those who have completed high school training, the regular course in cosmetology, received an apprentice or cosmetology license from the North Carolina State Board of Cosmetic Art Examiners, and completed two years of college work or its equivalent as approved by the North Carolina State Board of Cosmetic Arts for Carver College.

FIRST YEAR

FIRST QUARTER:

<i>Course</i>	<i>Description</i>	<i>Quarter Hours</i>
English 151	English Composition	5 hours
Mathematics 155	Business Mathematics	5 hours
Botany 151	General Botany	5 hours

SECOND QUARTER:

<i>Course</i>	<i>Description</i>	<i>Quarter Hours</i>
English 152	English Composition	5 hours
Zoology 151	General Zoology	5 hours
Humanities 251	Survey of Humanities	5 hours

THIRD QUARTER

<i>Course</i>	<i>Description</i>	<i>Quarter Hours</i>
English 251	Intro. to Eng. Literature	5 hours
Chemistry 251	Introduction to Chemistry	5 hours
Physical Education 121	Personal Hygiene	2 hours
Religion 131	Early Hebrew Religion	3 hours

SECOND YEAR

FIRST QUARTER:

<i>Course</i>	<i>Description</i>	<i>Quarter Hours</i>
Typing 151	Beginning Typing	5 hours
Business 151	Bookkeeping	5 hours
English 255	Business English	5 hours

SECOND QUARTER:

<i>Course</i>	<i>Description</i>	<i>Quarter Hours</i>
Zoology 255	Human Anatomy	5 hours
Typing 251	Advanced Typing	5 hours
Physical Education 122	Personal Hygiene	2 hours
Religion 132	Later Hebrew Religion	3 hours

THIRD QUARTER

<i>Course</i>	<i>Description</i>	<i>Quarter Hours</i>
English 135	Public Speaking	3 hours
Business 251	Personnel Management	5 hours
Psychology 251	General Psychology	5 hours
Music 221	Music Appreciation	2 hours

When the student finishes this course, he should enter a senior college and major in general science or one of the natural sciences. He should also take the required course in education for a high school Class-A certificate. This will qualify her or him to teach cosmetology in any school under a state board of education.

SECOND WARD ACCELERATED HIGH SCHOOL

General Information

This is a high school unit under the direction of Carver College and is, as its name states, accelerated. This means that a student is able to make a grade in one semester provided he takes a full load. The school begins with the ninth grade. Students entering in the ninth grade should have records showing that they have completed the eighth grade. Any student who has not earned eighth grade credits elsewhere may take an achievement test for placement. This test is administered by the staff under the direction of the director of tests, measurement, and research of the Charlotte City Schools. Students entering the tenth, eleventh and twelfth grades must have transcripts of all previous high school work. Complete requirements for graduation can be met in eighteen months instead of thirty-six. For each academic course offered a student may earn one unit per semester and for each trade offered he may earn two units per semester. At this rate a student may easily earn the state requirement of sixteen units in the eighteen months. This school is accredited by the North Carolina Board of Education.

Classes

Students may enroll for either the academic or combination academic-trade course. Each academic class meets daily Monday through Friday except on holidays established by the school. Each trade class meets for a two-hour period daily Monday through Friday except holidays established by the school.

Full-Time Students

A full-time student may take as many as five academic courses, or four academic courses and one supervised study, or three academic courses and a trade each semester.

Part-Time Students

A part-time student may take four or less academic courses per semester depending on his needs. In the case of veterans, however, to receive veterans' aid as part-time, he must attend classes at least three hours per day, five days per week.

HIGH SCHOOL COURSE OF STUDY

Requirements for Graduation

For graduation from The Second Ward Accelerated High School of Carver College, sixteen units, grades nine to twelve, as follows are required:

English	4
Mathematics	1
Science (including Biology).....	2
Social Studies (including U. S. History) ..	2
Physical and Health Education	1
Electives	6

Second Ward Accelerated High School provides for offering the following: English, 4 units; Mathematics, 3 units; Science, 4 units; Social Studies including Geography, 5 units; Physical and Health Education, 1 unit; and Foreign Language, 2 units.

COURSE OF STUDY

Grade	Required	Credit	Electives
9th	English I	1	ENGLISH
	Civics	1	Reading (Remedial)
	General Science	1	Social Studies
	High School Arithmetic	1	World History
	Physical and Health Education	1	Sociology
10th			Economics
			Family Relations
	English II	1	Science
	Biology	1	Chemistry
	Elective	1	Geography
11th			Foreign Languages
			French I and II
	English III	1	Mathematics
	United States History	1	Algebra I and II
	Elective	1	General Mathematics
12th			Plane Geometry
	English IV	1	Commercial
	Elective	1	Business Mathematics
	Elective	1	Typewriting I and II
	Elective	1	Vocational Education
VETERANS ARE NOT REQUIRED TO TAKE THE COURSE IN PHYSICAL EDUCATION AND HEALTH.			Auto Mechanics
			Brick Masonry
			Carpentry
			Clothing
			Commercial Cooking
			Foods
			Shoe Repairing
			Tailoring

SECOND WARD ACCELERATED HIGH SCHOOL OF CARVER COLLEGE

Description of Courses

Algebra I: Statistical graphs, formulas, simple equations, nominals, polynominals, parentheses, signed numbers.

Algebra II: A continuation of the first course in algebra plus equations of the first degree with two unknowns, products and factoring, quadratic equations, algebraic fractions, fractional equations, indirect measurement, square root, radicals and exponents.

Basic Reading Skills.

Elective: A comprehensive developmental program in the basic reading and interpretative skills essential to progress in the high school literature course. The course provides a review of essential skills, and material for re-teaching and consolidating those skills.

Biology: This course is designed to serve as an introduction to the entire field of general zoology and botany with emphasis on the sequence of development of organic life on earth and its relationship to man.

Business Arithmetic: This course is designed to prepare the student to deal with problems of savings and investments, wage rates, commodity prices, production costs, home ownership, travel and transportation, taxes and measurements.

Civics: The aim of the course is to establish sound ideas about our democratic form of government; first, as this government is applied nationally; second, as it serves the states and local communities. The course considers how the good citizen should act and think with reference to others who share his community.

Economics: The basic principles of economics and the practices of business are being considered in the discussions of specific problems encountered by consumers. Emphasis is placed upon the application of an economic principle to the solution of a consumer problem rather than upon the theory.

English I: This course has as its purpose to begin the mastery of the fundamentals of grammar, the parts of speech, and spelling. Writing requirement is at least one form of composition per week—paragraph, business or social letter. Oral composition is expressed in the form of telephone conversations, interviews, and reports.

English II: The purpose of this course is the same as English I—the material becoming a little more complex. A more detailed use of the library is begun.

English III: This course is more composition than grammar. Building better sentences is stressed. Literature is studied alternately with composition by units.

English IV: A survey of English Literature is given along with composition in this course. Oral and written composition will be stressed. The first formal research paper is a requirement.

The Family and Its Relationships

Elective: The course is designed to help students develop a well adjusted personality, and to gain more enjoyment and satisfaction in living with their families now, and in the future.

French I and II: The objectives of this course are to develop a reasonably good pronunciation, a thorough knowledge of fundamental elements of grammar, a minimum active and a larger passive vocabulary, an ability to read simple prose readily, to understand ordinary common expressions when spoken fluently, to express oneself in both oral and written French with a fair degree of fluency and accuracy within the limits of the minimum vocabulary.

General Science: This course is designed to give the student concepts and generalizations necessary for an understanding appreciation of the surrounding natural and man-made environment and of that beyond the earth.

Health and Fitness: Required. The course provides the facts for an understanding of the principles involved in keeping safe and sound, both to reinforce good habits and to serve as a guide for wisely considered action in new situations.

History, United States: This course is designed to present the roots and growth of the American social, cultural and political traditions.

DESCRIPTION OF TRADE COURSES

Auto Mechanics

The auto mechanics course at Carver is designed primarily to provide adult high school students with a working knowledge of all phases of automobile repair and maintenance. Such areas as engine rebuilding, testing electricity, automatic transmissions, and diagnosing are covered. A certificate is given at the completion of 1,080 hours and any student who successfully completes the course is prepared for employment as an automobile mechanic.

Brick Masonry

The course in bricklaying is practical for the most part, with just the necessary theory given. Rigid laboratory drill is emphasized. Two hours per day for 5 days per week are given to practice and theory. The student is given 10 clock hours per week along with his academic courses.

A brief history of brick is taught. The several bonds are stressed. Walls, corner leads, minor leads, piers, and pilasters are taught. Flues, chimneys, steps, arches, catch basins, manholes, decorative brickwork and brick walk construction are covered.

Two semester hours credit will be given for a full-time student in the course. Three semester hours credit will be given for a part-time student in the course. The completion requirement for the course is 1,080 clock hours which is the state's vocational requirement in this trade.

After completing the course, the student, on the basis of the time put into the course, is ready for the State N. C. Apprenticeship on-the-job training program. The school's objective in trade training is to prepare for gainful employment.

Shoe Repairing

The course in shoe repairing is to give the students a practical knowledge of the subject matter as well as the necessary training in the related subjects to permit the operation and maintenance of a shoe repairing and leather work shop, and as skilled workers in the trade. The completion requirement for the course is 540 clock hours which is the state's vocational requirement in this trade.

The auto mechanic, brick masonry, and shoe repairing courses have been approved by the Veterans Administration.

SCALE FOR GRADING

A . . .	93 - 100
B . . .	92 - 85
C . . .	77 - 84
D . . .	70 - 76
Below 70 . . .	Failing
W . . .	Withdrawn
I . . .	Incomplete

FEES

All fees are due and payable upon registration. Listed below is a schedule of fees:

Each academic course per semester	\$15.00
Vocational courses (tuition per hour per semester)	11.25
Shop fee for vocational courses per semester	20.00
Registration fee per semester	5.00
Full time academic students fee per semester	84.00
Full time academic-trade students fee per semester	96.50
Part time academic students (three-fourths program)	60.00
Part time academic students (one-half program)	54.00
Part time trade student (three hours program)	62.75
Activity fee per semester	4.00
Auto Mechanics tool fee	96.00
(For those who wish to own a tool kit.)	

Refunds of fees are pro-rated on the time the students remain in school.

Accident insurance is required of all students enrolled in the trade courses.

DEGREES GRANTED

June, 1958

ASSOCIATE IN ARTS UNIVERSITY PARALLEL

Abraham, Edwin Roosevelt	*James, Elmorris
Allison, Luther Edwin	King, Millie Porter
Andrews, Donald	†Latimer, Joseph
Anthony, Billy	*Livingston, Harrison Ceaser, Jr.
Beatty, Ralph, Jr.	**Long, Marshall Edward
Birtha, Isom Joseph	McCain, Edward
Bright, Andrew	*McCleave, Florence Reola
**†Broomfield, Dorothy Lucille	McCullough, William Alexander
Cherry, Harold	McManus, Ernest Henry
*Chisholm, James Thomas	Mills, Wordy Cleophus
**Clarke, Jimme Lee	Montgomery, James Leonard
Connelin, Clifton	*Morris, Nancy Lena
***Cotton, Mary Elizabeth	Nicholas, James Kennedy
Cureton, Samuel Lee	Norwood, Walker, Jr.
†Dial, Walter	***Patterson, William Mitchell
Drakeford, Eddie Winfield	Pharr, Robert Eugene
Erwin, Arthur	Reid, Willie James
Faulkner, Andrew Lee	Richmond, William Thomas
Feaster, Paul David	Samuel, Jay Francis
Floyd, James Edward	††Sarter, Genolia La Venye
George, Lorenzo Alexander	Sims, George, Jr.
Gillespie, Westcoe	**Smith, Dean, Jr.
Gleaton, Nathaniel	*Smith, Harold
Harper, Sarahlene Elizabeth	**Ware, Isaac
*Hasty, Wallace Hazel	White, Zinnie Kermit
Howard, Nathaniel	

ASSOCIATE IN ARTS

BUSINESS ADMINISTRATION UNIVERSITY PARALLEL

Aery, James Carl	Patterson, Richard
Huey, James Edward	Tyson, Lonnie Kyles
*McCullough, Fred Allen	***Williams, Robert
Murray, Melvin	Withers, Roosevelt
Nash, Jack Fred	

*With distinction

**With greater distinction

***With greatest distinction

†Completed requirements December 17, 1957

††Completed requirements March 1, 1958

ASSOCIATE IN ARTS

GENERAL BUSINESS AND SECRETARIAL SCIENCE TERMINAL

*Berry, Margaret Ruth	Krider, Janie Gloria
Burris, Annie Ellen	Leung, Catherine
Counts, Alene Whiteside	Walton, Alberta
***Ellington, Lottie Mae	†White, Barbara Marie
*Hood, Yvonne Maria	*Worthy, Vessie Maurice
Kirkpatrickk, Willie Faye	

COSMETOLOGY CERTIFICATES

Bailey, Ruth Linda	*Huntley, Theo Frances
*Bauknight, Betty Ruth	***Jackson, Mammie Louise
Baxter, Joan Gill	Johnson, Evelyn Burnetta
Bennett, Sarah Louise	King, Doreatha Cobb
Brown, Barbara Jean	Liston, Lillian Means
Brown, Theodora Pendergrass	Lockhart, Margie Davis
Clyburn, Gracie Mae	McCorkle, Johnnie Hasty
Covington, Laurel Bell	McCoy, Mary Louise
Crowell, Curlee Biggers	Mack, Frances Luella
*Dargan, Ruth Tillman	*Pettice, Betty Oliphant
Funderburk, Margaret Louise	Robinson, Ruthie Mae
Gaston, Virginia Adams	Rushing, Wilma Houston
Glover, Roddie Lee	Sanders, Alberta
Glover, Shirley Ann	Smith, Mary Frances
Grier, Bettie	*Stinson, Merion Elizabeth
Grier, Rebecca Janice	***Stratford, Ella Ree
Graham, Thelma Elizabeth	Wallace, Anna Jerreth
Gunter, Aza Lee	Wallace, Mary Odessa
*Harfield, Nancy Margaret	*Westmoreland, Niola Jean
*Harrell, Ruby Mae	White, Eleanor Leslie
Harrison, Magdalene Govan	Williams, Shirley Ashcraft

*With distinction

**With greater distinction

***With greatest distinction

†Completed requirements December 17, 1957

HIGH SCHOOL DIPLOMAS

Allen, Haywood Leevander	*Ingram, Stewart Winifred
†Alston, John Charles	†Johnson, Dorothy Mae
Barber, Ralph	†Jones, Fate
Barringer, Hugh Young	*†Jordan, Richard Edward
Black, Nathaniel	†Livingstone, Willie
†Blocker, Billy Ray	*Love, Crawford Wesley
Blocker, James Aticus	Lowery, James Thomas
†Boger, William Thomas	Martin, Marjorie Mae
*Brewer, Arcasia Davidson	†Massey, Willie
Broadie, Ellis Janious	†McClellan, Clyde, Jr.
†Brown, Joseph	*McDonald, George Clement
***Butler, Charles Allen	McDuffie, Joe, Jr.
†Byrd, James Edward	†McGowan, Nathaniel
†Cathcart, Doris Jean	†McGriff, Annie Turner
Chisholm, Joan Blondell	Michel, David Townley
†Culbreth, Paul Samuel	Mims, Ulysses
Cuthbertson, John Andrew	Parks, Henry Harrison
†Davis, Charles Lee	*†Pendergrass, Paul
†Davis, John Willie	†Pernell, L. C.
†Douglas, Fred, Jr.	Rhett, John
Edwards, George Wilton	Richards, Julian, Jr.
Ferguson, Rosetta Walton	**Robeson, Harrison
*Fewell, Marcille	Rubin, Robert William
†Franklin, Ben Ellis	Sayles, John Drew
†Green, Charlie	†Shamberger, Rufus Talmadge
*Guy, Anna Mary Hunt	***Springs, Marguerite
†Harris, Eddie Gene	Stewart, James Erwin Franklin
Hayes, Elizabeth Massey	Thomas, Levi
†Hill, Clance	Wade, Sonnie
Holt, Carol Earl	†Westbrook, Robert Lee
Howell, Joseph	White, Charles Lewis
Huey, Sarah Marie	Wilder, Howard Lee

VOCATIONAL EDUCATION

Certificates in Auto Mechanics

Henderson, Sidney	Knox, Cletus, Jr.
Hunter, James Christopher	McIlwain, Curlee
Ivey, Randolph Brown	Walker, William, Jr.

Certificates in Brick Masonry

Kendall, Robert Carson	Simpson, Lee Ben
Miller, Donald Printice	Stewart, Nathaniel, Jr.

†Completed Requirements for Graduation February 10, 1958

***Valedictorian

**Salutatorian

*With Honor

ROSTER OF STUDENTS

ADVANCED FRESHMEN

Belk, Craven
Caldwell, James, Jr.
Douglas, James Lee
Ford, Clemon, Jr.
Foust, Ruby Nell
Franks, Isreal Baxter
Friday, Robert Anthony
Grier, William Neal
Griffen, Peron
Grimsley, Billie Laraina
Holman, Cornell, Jr.
Howard, Ulysses
Howie, Grady Lee
Ingram, Charles
Johnson, Avery Virginia

Jones, Freddie
Jones, Johnnie Erwin
Jones, Melvin Curtis
Kirkpatrick, Sidney
Lewis, James
McDonald, Oswald Jason
Mobley, Jane Na Wille
Nicholas, Helen
Nixon, Donal
Nixon, William James
Pratt, Henry
Reid, William
White, Jerome
Williams, Roy Lee

FRESHMEN

Alexander, Fleta Martin
Alexander, James
Alexander, Marjorie
Alston, John Charles
Appling, Eugene Henry
Baker, Nellie Vance
Barnes, Thomas
Baxter, Ray Field
Beatty, William Curlee
Blair, James Theodore
Blocker, Billy Ray
Blue, Eugene
Boger, William Thomas
Bolden, Catherine
Brenson, Cornell
Bridges, James
Briggs, Helen Davis
Brown, Erwin
Brown, James Nathaniel
Brown, John Edison
Brown, Joseph Bell
Brown, Levi, Jr.
Brown, Willie Claud, Jr.
Bryant, Capers, Jr.
Buggs, Ernest
Campbell, Clinton
Carelock, Luther
Carrothers, James
Carter, Mark Vacheral
Cathcart, Doris Jean

Cook, Wilma Lee
Cousar, Julius Ceasar
Crawford, Kenneth
Crawford, Ronald Columbus
Crosland, Palmer Elton
Crowder, Loretta
Culbreth, Paul Samuel
Dargins, Bessie Loretta
Davis, Ernest Leonard
Davis, James Edward
Davis, James Henry
Dawkins, Dorothy Elizabeth
Dixon, Rhonia Elizabeth
Dotson, Hazel Louise
Douglas, Fred, Jr.
Dowdle, Hoover
Edwards, Andrew, Jr.
Elder, Lonnie Mae
Erwin, Thelmore
Evans, Lillie Ann
Farr, Joseph Cyrus
French, Thaddeus
Geiger, Thomas Lee
Gentry, Jerome Powell
Gill, William
Gillard, Paul, Jr.
Glenn, Bill
Glover, Johnnie Mae
Gordon, Johnnie
Graham, Sallie Mae

FRESHMEN (Continued)

Green, Thomas Jackson	McCleave, Estelle Bell
Greene, Charlie	McClinton, Johnny Nathaniel
Grier, Bernice	McCorkle, J. Loy Hubert
Grier, Luther	McCullough, Richard Earl
Grier, Otto Douglas	McDowell, Ulysses
Grier, Samie Richardson	McGill, Essie Mae
Grigsby, Donald Dixon	McGriff, Clyde Walker
Hall, Mildred Ann	McKinley, Loupe Velezo
Hardy, Barbara	McKinley, Norris Lee
Harris, Calvin Coolidge	McMullen, Doris
Harris, Eddie Gene	Mackey, Ray Dee
Harris, Lee Armstead	Maddax, William Estes
Hasty, Doris	Major, Joseph, Jr.
Hay, Weldon Devoe	Mason, Raymond
Heath, John Edward	Massey, Alice Cleon
Helton, Marvin Alexander	Massey, Hurley C.
Henry, Ruby Mae	Miller, Calvin
Hickman, Hubert	Miller, Donald Printice
Hoey, Gracie Blandia	Montgomery, John Henry, Jr.
Holman, William Harvey	Moore, Mary Ellen
Holt, Yvonne Cecelia	Moore, Melvin Landis
Hoover, Mary Ann	Moore, William
House, Johnnie Walker	Morris, Annie Rachel
Howard, Cecil	Morris, Murphy
Hunt, Joan	Morris, Robert
Hunter, Giles Linwood	Morrow, Thomas Lee
Hunter, James Christoher	Moses, Andrew Lee
Ingram, Stewart Winifred	Murriel, Melvin
Jackson, George Alexander	Nance, Margaret
James, Lottie Bell	Neal, William Lee
Jeeter, James Arthur	Nelums, Rosetta
Johnson, Charles, Jr.	Nicholas, Annette Yvonne
Johnson, Mae Frankie	Nixon, Pauline Lenore
Johnson, William Columbus, Jr.	Patterson, John
Jones, Howard Louis	Pearson, Jeems Irby
Jordan, Richard	Pendergrass, Paul
Kinard, Joseph Bernoid	Pernell, L. C.
Kirkpatrick, Ethel	Perry, Delores Carstellar
Knox, Cletus, Jr.	Perry, Richard, Jr.
Lindsay, Willie Mae	Ponds, Alvin C.
Little, Margaret Maria	Ray, Willie, Jr.
Little, Willie Lee	Redfern, Charles William
Livingston, Willie	Reid, Aaron
Logan, George Westly	Reid, George, Jr.
Long, Nathan, Jr.	Reid, Joan Ray
Lowe, Bill Francis	Rice, Corine Deloris
Lowry, James Peter	Richards, Emmanuel
Luckey, Dorothy	Rivers, Eddie Lee
McCain, Maggie Elizabeth	Robinson, Brafford

FRESHMEN (Continued)

Sanders, Dorothy Bruce	Sturdivant, Hayward Lee
Sanders, Frazier Harold	Talbert, Charles
Scott, Luther Edward	Thomas, Thomas Jerry
Seigle, Dorothy Jean	Thompson, David Samuel, Jr.
Shamburger, Rufus Talmadge	Thompson, Patricia Ann
Sherrill, Mary Ann	Thompson, Robert
Shropshire, Horace James	Thompson, Willie Walker
Simmons, Earl	Toney, Willa Joyce
Sloan, John Lendy	Torrence, Charles Manuel
Smith, Andrew, Jr.	Truesdale, B. J.
Smith, Arthur Calvin	Walker, William, Jr.
Smith, Norris Edward	Walls, Adolphus
Smith, Raymond, Jr.	Ward, Robert Lewis
Sowell, Bessie	Weddington, Sylvia Barnette
Springs, Eucephus	Whitworth, Willie Calvin
Staton, Ward Lee	Williams, Charles Donald
Stevenson, Bobby Ray	Williams, Roscoe
Stewart, Fred	Wingate, James Franklin
Stewart, Jeremiah	Womble, Christine
Stinson, Arthur Lee	Wray, Leroy
Stowe, Ernest, Jr.	Wynn, James William
Sturdivant, Eugene	Young, Willie

SPECIALS

Byars, Doris Houser	Langston, Chester Garfield, Jr.
Johnson, Elizabeth Louise	Lockhart, Lillie

Cosmetology Beginners

Barnes, Elizabeth	Houston, Yvonne Marie
Cunningham, Roberta Elizabeth	Hudson, Joyce Valeree
Floyd, Jureatha Tillman	Johnson, Ophelia Byers
Gainey, Esther	Owens, Bettye Jean
Harbison, Betty Jean	White, Lucielle

Business Management Institute

Alexander, James N.
Allison, William
Alston, John
Aery, Annie
Beckwith, Carson H.
Bellamy, Clarence
Bonaparte, Thaddeus
Brewer, Johnny
Caldwell, Mildred
Chisholm, Joan
Collins, Mack
Culbreth, Paul
Dargan, Ruth
Douglas, James
Drakeford, Foster T.
Elder, Willie
English, Fancy
Fleming, Hattie M.
George, Lorenzo A.
Goines, Martha
Goodwin, Edgar C.
Hart, Clance

Howey, Willie
Leeper, Charles W.
Lindsay, Willie Mae
Long, Lem, Jr.
McKee, James R.
McLean, Stella
Martin, J. D.
Martin, Mary
Moore, John H.
Mungo, Alma
Potts, Eugene S.
Reid, Annie
Richardson, Greely
Robinson, Guy
Robinson, Ruth
Sanders, William
Scott, Ruth
Shipman, Russell, Jr.
Taylor, Walter B.
Weddington, Edward
Withers, Yvonne
Ware, Isaac

HIGH SCHOOL DEPARTMENT

Eleventh Grade

Alexander, Fred
Allison, William
Andrews, Wallace
Black, Hiawatha
Black, Laurel S.
Brown, Richard
Boyce Pque
Butler, J. B.
Callaway, Seph
Croslin, Palmer
Cuthbertson, Eddie
Drakeford, Sidney
Fuller, William
Fulton, Harris
Gaines, Annette
Griffin, Sedil
Hammond, Oscar
Herron, James
Higgins, James
Holman, Willie F.
Hunter, Ralph
Hyatt, Duffie
Johnson, Robert Lee

Jones, Milton
Lenster, Dennis
Leslie, Ollie
Leung, Lombardo
Long, James
Martin, James C.
Miller, Ruth Ann
McCaskill, Roosevelt
McClure, John
McDowell, Dorothy
Nicholas, Lynn
Rorie, Walter
Smith, Lawrence
Smith, Willie A.
Stricklen, Andrew
Sullivan, Mattie
Thomas, Henry
Thomas, Vinnie R.
Waiters, Clifton
Wallace, Frances
Wallace, William
Young, Ervin

Tenth Grade

Able, Willie
Alexander, Mattie
Allen, Thomas W.
Antrum, Eugene
Barber, Willie
Bennett, Gevoice
Bethea, James
Broom, Johnny
Brown, Billie
Burton, Joe
Carothers, John Lee
Craig, Betty Lou
Davis, Louis
Davis, Roosevelt
Ervin, Luther

Feely, Leroy
Grier, Cicero A.
Hart, Clarence L.
Henighan, William
Houser, Katie
Howze, Theodore
Huey, Roosevelt
Johnson, Charlie A.
Latimer, Lawrence
Lineberger, Joe E.
McQueen, Alonza
Moore, James
Neely, Willie
Simpson, Jimmie
Waddy, Jack

Ninth Grade

Alexander, Curtis
Avery, Johnnie
Bowens, Nathaniel
Bryant, Willie
Carter, Frank
Chapman, Eugene
Crowder, Thelma
Erwin, Samuel
Griffin, James
Henderson, Hugh
Howard, George, Jr.
Ivey, Franklin
Kirk, Johnnie Mae

Miller, Robert C.
Propst, Billie
Rearden, Arthur
Richardson, Shelton
Rumley, James Frank
Simpson, Fred Lee
Stacks, John E.
Stafford, Fred, Jr.
Taylor, Louis Lee
Thompson, Junior
Timmons, Jessie
Turner, Eddie

SPECIAL STUDENTS

Barnes, Carrie
Cohen, George
Corbett, Norman
Elmore, Wade
Gaines, Frank
Hayes, Curtis
Henderson, Hugh
Henderson, Sidney
Hill, Clance (Second Semester)
Hunter, James C.
Hunter, James E.
Ivey, Randolph
Jetton, Clyde
Jones, Fate (Second Semester)

Kendall, Robert
McClure, Charlie
McDowell, Ulysses
McIlwain, Curlee
Mack, Henry
Miller, Ray
Norman, Edward
Russell, Edsel
Shipman, Russell
Simpson, Lee Ben
Smith, Willie
Stewart, Nathaniel
Stokes, James

1957 SUMMER SESSIONS

Alexander, Pearl Ruth
Allison, Luther Edwin
Anthony, Billy
Appling, Eugene
Beatty, William Curlee
Birtha, Isom Joseph
Bratton, Arthur
Bridges, James
Brown, Simpson
Bryant, Capers, Jr.
Byars, Doris Houser
Campbell, Clinton
Chisholm, James Thomas
Coleman, Bossie
Cureton, Samuel Lee
Digby, Mattie Leola
Dixon, John Ivory
Dowdle, Hoover
Edwards, Andrew Carter
Floyd, James Edward
Fortune, Joe Harrison
Gillespie, Westcoe
Grate, Margaret Mae
Griffin, Peron

Holman, Cornell, Jr.
Holt, Yvonne Cecelia
Howard, Nathaniel
Howard, Ulysses
Howie, Grady Lee
Jackson, Leroy
Jeeter, James Arthur
Lewis, James
Mills, Wordy Cleophia
Nicholas, James Kinnie
Peace, Armstead
Pharr, Robert Eugene
Ponds, Alvin C.
Reid, Willie James
Samuel, Jay Francis
Sarter, Genolia La Venye
Sims, George, Jr.
Thompson, David Samuel, Jr.
Thompson, James Lee
Walker, William, Jr.
Way, Mable Joyce
Williams, Robert
Yongue, Johnsie Alberta

SUMMARY OF STUDENT ENROLLMENT BY DEPARTMENTS

COLLEGE

Liberal Arts (University Parallel)	203
Business Administration (University Parallel)	51
Secretarial Science & General Business (Terminal)	52
Special Students	4

TOTAL	310
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College Department

Sophomores	101
Freshmen	205
Specials	4

TOTAL	310
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Adult Education:

Cosmetology	53
Business Management Institute	44

ACCELERATED HIGH SCHOOL	190
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TOTAL	287	597
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College (1957 Summer Sessions)

First Summer Session	37
Second Summer Session	37

TOTAL	74	74
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GRAND TOTAL		671
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SUMMARY OF GRADUATES

Year	College	High School	Cosmetology	Total
1951	21	—	—	21
1952	31	—	—	31
1953	40	—	—	40
1954	21	—	—	21
1955	43	12	—	55
1956	62	67	17	146
1957	62	82	30	174
1958	71	64	43	178
TOTAL	351	225	90	666

